



DEVIZES TOWN **COUNCIL**

You are summonsed to attend the Statutory Annual Meeting of the Devizes Town Council Committee at the following, place and date.

Date: **14 MAY 2009**

Time: **6.45pm**

Venue: **Assembly Room, Town Hall, St John's Street, Devizes**

Enquiries: Town Hall - Tel: 01380 722160

Chairman: The Town Mayor (Councillor Mrs Burton)

| | | | |
|--------------|----------------|------------|----------------|
| Councillors: | Beinhorn | Callow | East |
| | Evans | Mrs Evans | Gagen |
| | Gudgeon | Hopkins | Leighton |
| | Nash | Parsons | Smith |
| | A R Taylor | Mrs Taylor | C S Winchcombe |
| | Mrs Winchcombe | | |

AGENDA

1. TO ELECT A TOWN MAYOR FOR THE YEAR 2009/2010

(After formal election the newly elected Town Mayor will retire to the Grand Jury Room with the outgoing Town Mayor, in order to enable the newly elected Town Mayor to robe).

2. DECLARATION OF ACCEPTANCE OF OFFICE

On her return to the Assembly Room the newly elected Town Mayor to make to Statutory Declaration of Acceptance of Office.

3. MAYORAL THANKS

The Town Mayor to return thanks for his election.

4. MAYORESS'S BADGE OF OFFICE

Mr Richard Burton will pass the badge office to the new Mayoress.

5. MINUTES

To confirm and sign the minutes of the Meetings of the Council held on 19 March 2009.

6. APOLOGIES FOR ABSENCE

7. IMMEDIATE PAST TOWN MAYOR: VOTE OF THANKS

8. THE IMMEDIATE PAST TOWN MAYOR TO RESPOND

9. TO ELECT A DEPUTY TOWN MAYOR FOR THE YEAR 2009/2010

10. THE TOWN MAYOR WILL REPORT ON THE FOLLOWING PREROGATIVE APPOINTMENTS MADE NAMELY:

- (a) The Town Mayor's two Chamberlains
- (b) The Town Mayor's two High Constables
- (c) The Mayor's Chaplain
- (d) The Macebearers
- (e) The Mayor's Officer

11. COMMITTEE REPORTS

To note the minutes of Committees as follows:

| | |
|-----------------------------|------------------|
| Planning | 17 March 2009 |
| Planning | 31 March 2009 |
| Planning | 14 April 2009 |
| Planning | 28 April 2009 |
| Community & Civic Resources | 24 February 2009 |
| Community & Civic Resources | 17 March 2009 |
| Recreation & Properties | 24 February 2009 |
| Recreation & Properties | 3 March 2009 |
| Recreation & Properties | 31 March 2009 |
| Recreation & Properties | 14 April 2009 |

12. REPORTS FOR CONSIDERATION

To receive and deal with the matters contained in the reports (if any) annexed to this Agenda.

13. TO RECEIVE AND DEAL WITH ANNOUNCEMENTS AND COMMUNICATIONS

14. TO ANSWER QUESTIONS (IF ANY) UNDER STANDING ORDER NO. 12(d)

15. DATES AND TIMES OF MEETINGS 2009/2010

A schedule has been circulated previously.

16. COMMON SEAL

To pass the following Resolution:

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council taken thereat.

A person may also be permitted to make a statement or address the Council upon a matter of concern to that person which is relevant to local government, or to the Council's administration or upon a subject, which may be of general interest to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business.

Town Clerk