



Devizes Town Council

www.devizes-tc.gov.uk

Community & Civic Resources Committee

You are summonsed to attend a meeting of the Community & Civic Resources Committee at the following, place and date.

Date: Tuesday, 17 MAY 2016

Time: Immediately after the Planning Committee Meeting

Venue: Council Chamber, Town Hall, St John's Street, Devizes

Enquiries: Town Hall - Tel: 01380 722160

The Town Mayor (Councillor Mrs Burton)

Chairman:

| | | | |
|--------------|-----------------|---------|---------|
| Councillors: | Mrs Bridewell | Carter | Corbett |
| | East | Evans | Geddes |
| | Giraud-Saunders | Hopkins | Nash |

AGENDA

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Committee for the municipal year 2016/2017.

2. ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman of the Committee for the municipal year 2016/2017.

3. MINUTES

To approve as a correct record and authorise the Chairman to sign the minutes of the Community and Civic Resources Committee Meeting held on 12 May 2015 which have been circulated alongside the agenda.

4. APOLOGIES FOR ABSENCE

5. DISCLOSURE(S) OF INTEREST

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

4. PUBLIC PARTICIPATION

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

5. REPORT FOR DECISION – APPOINTMENT OF PERSONNEL PANEL

Background

Under standing orders the Community and Civic Resources Committee are required to appoint five members to act in respect of certain personnel matters.

Decision

The committee are required to appoint five members from the Community and Civic Resources Committee to form the Personnel Panel to include the immediate outgoing mayor who is Chair of the Panel in accordance with Standing Orders.

6. QUESTION TIME

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

TOWN CLERK