

**DEVIZES TOWN COUNCIL**  
**14 JUNE 2016**

Councillors:	Mrs Burton	Carter	East
	Evans	Mrs Evans	Geddes
	Giraud-Saunders	Johnson	Nash
	Parker	Mrs Rose	Smith

Student Advisor: Ezra Bigland

Officers: Sarah Todhunter – Town Clerk  
Simon Fisher – Deputy Town Clerk

Members of the Public: None

**78. MINUTES**

The Minutes of the meeting of the Council held on 12 May 2016 having previously been circulated, were taken as read, confirmed and signed by the Chairman.

Councillor Mrs Burton explained that the commemorative mugs that had been presented by Roundway Parish Council and she expressed her thanks.

**79. APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillors Mrs Bridewell, Corbett, Hopkins, Ody and Wooldridge. Also apologies for absence was received from Student Advisor Douglas Seedhouse.

**80. DISCLOSURES OF INTEREST**

None declared.

**81. ANNOUNCEMENTS AND COMMUNICATIONS**

None.

**82. QUESTIONS UNDER STANDING ORDER NO 15**

None.

**83. MINUTES OF MEETINGS FOR INFORMATION**

The committee noted the list of meetings, whose minutes have been signed, held since the last meeting of the Council.

**84. PROCEDURE: SUSPENSION OF STANDING ORDER NO 5**

It was proposed by Councillor Giraud-Saunders seconded by Councillor Parker and  
RESOLVED

THAT For the purposes of dealing with the remaining items on the agenda,  
Standing Order No 5 (Members to stand when speaking) be  
suspended.

**85. REPORT FOR INFORMATION – PROJECT LIST**

The report was received and noted.

**86. REPORT FOR DECISION – ADOPTION OF ANNUAL GOVERNANCE STATEMENT 2015/16**

It was proposed by Councillor Carter, seconded by Councillor East and  
UNANIMOUSLY agreed

THAT the Council adopts the Annual Governance Statement for year ending  
31 March 2016.

**87. REPORT FOR DECISION – ADOPTION OF THE STATEMENT OF ACCOUNTS AND ANNUAL RETURN FOR YEAR ENDING 31 MARCH 2016**

It was proposed by Councillor Carter and Seconded by Nash and UNANIMOUSLY  
agreed

THAT The accounts for financial year 2015/16 be agreed as presented. The  
Council also recognises that a future amendment maybe requested by  
the external auditors in relation to fixed assets values currently held  
within the Joint Burial Committees accounts, but such amendment will  
only be made if and at such time a clear directive is received.

**88. REPORT FOR DECISION – ANNUAL REPORT 2015/2016**

It was proposed by Councillor Parker, seconded by Councillor Mrs Rose and  
UNANIMOUSLY agreed

THAT the Council agrees the Annual Report as presented by officers for  
2015/2016.

**89. REPORT FOR DECISION – CONSTITUTION, STANDING ORDERS AND FINANCIAL REGULATIONS**

It was proposed by Councillor Parker, seconded by Giraud-Saunders and  
UNANIMOUSLY agreed

THAT the Council agrees to re-adopt the Constitution, Standing Orders and  
Financial Regulations with no amendments.

**90. REPORT FOR DECISION – HEALTH & SAFETY REVIEW**

It was proposed by Councillor Geddes, seconded by Councillor Smith and UNANIMOUSLY agreed

THAT the Council accepts the risk assessment compiled by officers with the amendment that the risk assessment with regard to petrol should include reference to legislation.

**91. REPORT FOR DECISION – TO AGREE WHO WILL ATTEND WILTSHIRE COUNCIL’S MEETING ABOUT COMMUNITY ASSET TRANSFERS**

It was proposed by Councillor Smith, seconded by Councillor Mrs Rose and UNANIMOUSLY agreed

THAT Councillors Evans and East would attend on the Town Council’s behalf.

**92. COMMON SEAL**

It was proposed by Councillor Smith, seconded by Councillor Giraud-Saunders and agreed

THAT the Common Seal of the Council be affixed to or the Town Clerk do sign on behalf of the Council where appropriate any Orders, Deeds or Documents necessary to give effect to any of the matters and recommendations contained in the reports received and adopted at this meeting or other decisions of the Council thereat.

**93. QUESTION TIME**

There were no questions.

**94. PUBLIC PARTICIPATION**

No Members of the Public were present.

CHAIRMAN