



# Devizes Town Council

[www.devizes-tc.gov.uk](http://www.devizes-tc.gov.uk)

## **RECREATION AND PROPERTIES COMMITTEE**

You are summonsed to attend a meeting of the Recreation & Properties Committee at the following, place and date.

**Date: 1 NOVEMBER 2016**

Time: Immediately following Planning Committee

Venue: Council Chamber, Town Hall, Devizes

Enquiries: 01380 722160

The Town Mayor: (Councillor Mrs Burton)

Chairman: Councillor Giraud-Saunders

Councillors:	Carter	Mrs Evans	Johnson
	Ody	Parker	Mrs Rose
	Wooldridge		

## **AGENDA**

### **1. MINUTES**

To approve as a correct record and authorise the Chairman to sign the minutes of the meeting held on the 20 September 2016, which have been circulated with the agenda.

### **2. APOLOGIES FOR ABSENCE**

### **3. DISCLOSURES OF INTEREST**

To receive any disclosure(s) of interest by a Councillor or an officer in matters to be considered at this meeting, in accordance with provisions of Sections 94 or 117 of the Local Government Act 1972 or the National Code of Local Government Conduct.

**4. PUBLIC PARTICIPATION**

At the Chairman's discretion, members of the public attending the meeting will be allowed to ask questions, make a statement or address the Council upon a matter of concern to that person which is relevant to the Council. A time limit of 5 minutes per person will be permitted, but this may be extended at the Chairman's discretion and a maximum period of 20 minutes has been allocated by the Council for this item of business

**5. REPORT FOR INFORMATION – VENUES INCOME FIGURES**

Document 5/1 is issued alongside this agenda

**6. REPORT FOR INFORMATION – VENUES – CUSTOMER SATISFACTION FEEDBACK**

Issued alongside this report.

**7. REPORT FOR INFORMATION – VENUES OCCUPANCY FIGURES & MARKETING INFORMATION**

The Venues team had a stall at the recent wedding fair, held in the Corn Exchange on Sunday 25<sup>th</sup> September. The Town Hall was also open for tours and the Assembly Room was dressed for a wedding to allow perspective clients the chance to see how it would look when decorated. Kelly's Outside Bars also opened the bar in the Grand Jury Room to provide free tasters of their wine menu.

Officers are monitoring the wedding bookings and will see what interest we garner from our attendance at the fair.

Officers have also updated the venues website and brochures and have continued to update the Facebook Pages with information and photographs. Two recent wedding bookings have been made following an internet search for 'wedding venues in Devizes', at which point our venues featured at the top of the search engine list. Both couples also complimented us on our brochures and website.

**8. REPORT FOR INFORMATION – DEVIZES AND ROUNDWAY IN BLOOM AWARDS**

The Devizes and Roundway in Bloom Awards Ceremony was held in the Assembly Room last week.

Local residents, businesses, schools and community groups gathered to receive their prizes from Councillor Jane Burton. Those groups who entered the South West in Bloom It's Your Neighbourhood awards, also received their certificates and judging sheets.

There were a lot of new entries into the competition this year and it is hoped that the committee can build up this success for the next year's competition.

**9. REPORT FOR INFORMATION – SOUTH WEST IN BLOOM AWARDS**

Devizes and Roundway re-claimed their gold award last week at the South West in Bloom presentation ceremony held at Taunton. Judges Lesley Jelleyman and Richard Taylor were delighted to award the gold standard and explained that, overall, Devizes and Roundway were second in the Portman Cup.

Feedback from the judges of the main tour was extremely positive and they were very pleased to see more of the local heritage on show. They were very pleased with the hospitality they received from Wadworths to kick off the day and loved meeting the Shire horses.

There was also a recognition of the work that the Clean Up Roundway and Devizes Squad (CURDS), community groups, residents, businesses and the Town Council put in together to improve the overall appearance of the town.

This year, all but one of the community groups who entered the It's Your Neighbourhood awards were assessed as 'outstanding'. Andrew Sharp, Cornerstones and The Sidmouth Street Club particularly impressed the judges.

Feedback will be discussed with the In Bloom Committee at the next meeting.

**10. REPORT FOR INFORMATION – TOWN HALL HEATING SYSTEM**

There are significant issues with the Town Hall boiler, which are causing it to switch off during the day and not firing in the morning. The Town Hall is a large venue which takes time to heat and these faults have rendered the building cold, which has been remarked upon by a number of groups who hire the building.

Officers have sought quotes to repair the boiler, however, as parts are now obsolete and it is uncertain as to what is failing, prices for new heating systems are also being obtained. Companies being approached include a local renewable energy specialist.

**11. REPORT FOR INFORMATION – GREEN LANE PLAYING FIELD**

Officers have recently had a very productive meeting with LK2, our preferred partner to support the council to develop the Green Land Project and the Council is now waiting for the fee proposal. Once this has been received it will be brought back to the committee for ratification

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Once the committee authorises officers to proceed there will be a further meeting with all interested parties, including LK2 to scope out the scheme and take forward the plan for the site.

There will need to be an approved development and management plan for the project, which will then lead to an agreed design scheme which we can go out for planning permission. In the New Year I want to be in a position to submit a funding application to the FA and other funders to deliver the project, albeit we may take a phased approach and it may take two or three funding rounds to fully deliver the agreed project.

Officers have also had a productive meeting with Wiltshire FA about their future aspirations. They have highlighted a couple of concerns about how the site will be able to accommodate their needs and officers are currently working with the Council's solicitors to resolve these.

Officers will keep the committee updated as the project progresses.

**12. EXEMPT REPORT FOR INFORMATION – RELATING TO COMMERCIAL PROPERTIES**

**13. QUESTION TIME**

A short time is allowed at the discretion of the Chairman for councillors to ask questions on matters which are not on the current agenda but which are related to matters which have been previously discussed on an agenda relevant to the committee.

At least 24 hours' notice must be given to officers of the intended question. All other matters should be raised on an agenda and the request should be submitted through the Town Clerk

DEPUTY TOWN CLERK